



# Safety Rules

## 1. Access to academic premises and general behaviour on the campus

### 1.1. Opening hours

Open: 7:30-22:00

Closed on public holidays, winter break, summer break and designated long weekends

### 1.2. Behaviour on the campus

Please do not leave any documents, laptops or personal belongings in the classrooms

All premises are equipped with video surveillance system

No alcohol on the campus

No illicit substances on the campus

No smoking inside the buildings

## 2. Procedure in the case of an accident

### 2.1. If you witness an accident or if someone feels unwell

a. Call the University General Reception

☎ dial **+33(0)3 20 13 40 00**

### 2.2. If the University General Reception is closed

a. Call the Emergency Medical Assistance (SAMU)

☎ dial **112** from a mobile phone / **15** from a land-line phone

b. Describe situation, state of the sick/injured person, and location

c. Then inform Campus Security, so that they can direct Medical Assistance towards the location of the accident

☎ dial **+33(0)3 20 13 40 94**

d. Stay with the sick/injured person until the arrival of Medical Assistance

### 2.3. Location of defibrillators

- Campus St Raphaël - 83 boulevard Vauban - Building A front door
- Faculté de Médecine et Maïeutique – 56 rue du Port – main walk
- University General Reception - Hôtel Académique – 60 boulevard Vauban – ground floor

These medical appliances are designed to increase the chances of survival for victims of a heart attack. Their use is guided by vocal and written on-screen instructions. They are equipped with an emergency call system to reach assistance.

## 3. Procedure in the case of fire alarm

### 3.1. When the fire alarm sounds

a. Close all windows and doors

b. Leave your classroom

c. All teachers are responsible for security within the classroom where they are teaching at the time the fire alarm sounds. They must particularly ensure that the emergency exits are accessible.

d. Staff responsible for each sector will stand in passages to ease evacuation to assembly points located outside the buildings.

e. Elevators are not to be used when fire alarms are sounding.

## Safety Rules

### 4. Useful phone numbers on the campus

Case	Name of service	Phone #
<b>In case of an accident</b> <b>In case someone feels faint</b> <i>See "2. Procedure in the case of an accident" on page 1 of this document</i>	Accueil Général	<b>+33(0)3 20 13 40 00</b>
<b>For any security problem, including problems with your keys or door lock</b> <b>In case of an accident and if the University General Reception is closed</b> <i>See "2. Procedure in the case of an accident" on page 1 of this document</i>	Sécurité Open 24 hours/day, 7 days/week	<b>+33(0)3 20 13 40 94</b>
<b>Technical Assistance</b>	Assistance Technique	<b>+33(0)3 20 13 41 14</b>

### 5. Emergency phone numbers

Emergency Service	Name in French	Phone #
<b>For ANY emergency, from a mobile phone (medical assistance, Police, fire...)</b>		<b>112</b>
<b>Emergency Medical Assistance</b>	SAMU (Service d'Aide Médicale Urgente)	<b>15</b>
<b>Home medical consulting</b>	SOS Médecins	<b>+33(0)3 20 29 91 91</b>
<b>Police</b>	Police	<b>17</b>
<b>Fire Emergency</b>	Pompiers	<b>18</b>
<b>Treatment centre for cases of poisoning</b> (in case of medication overdose or if you have taken a poisonous substance)	Centre Antipoison de Lille	<b>+33(0)825 81 28 22</b>
<b>Duty chemist/pharmacist</b>	Pharmacie de garde	<b>+33(0)825 742 030</b>
<b>Electricity emergency</b>	Urgence Electricité	<b>+33(0)810 333 159</b>
<b>Gas emergency</b>	Urgence Gaz	<b>+33(0)810 433 059</b>
<b>Water emergency</b>	Urgence Eau	<b>+33(0)3 20 49 41 00</b>
<b>Lost and found</b>	Objets trouvés	<b>+33(0)3 20 50 55 99</b>

### 6. If you have been mugged/attacked:

- During class hours → inform your faculty
- Outside class hours → call the Police (dial **17** or **112 from a mobile phone**)

Local Police <i>Office hours</i>	Bureau de Police du Quartier Vauban 3 place Philippe de Girard	<b>+33(0)3 20 17 28 40</b>
Central Police Station <i>Open day and night</i>	Commissariat Central de Police de Lille 19 rue de Marquillies	<b>+33(0)3 62 59 80 00</b>