

## Regulations

### Academic

- Attendance in classes is compulsory; unauthorized absences will be penalized;
- Students will not be admitted to class if they arrive more than ten minutes after the official start time. These students will be marked absent with consequences for their final grades;
- Absence from class will only be tolerated in the case of sickness;
- In case of illness, students should notify the ESP team by email or written message as soon as possible but certainly within 24 hours of their illness. Students who fail to do this will have an unauthorized absence recorded by the ESP team with consequences for the students' final grades;
- Students with more than one absence due to illness will be required to visit a doctor before any further absences will be authorized;
- Eating and drinking is not permitted during class;
- Devices receiving phone calls or messages are to be kept switched off during class;
- Grading is assessed as follows: attendance 20%, participation in class 20%, and final exam 60%;
- Academic dishonesty, plagiarism, or cheating in any form will not be tolerated.

### Liability

- You have subscribed a travel and health insurance for the European Summer Program. The University's insurance policy covers you for civil liability for all activities mentioned in this guide. In addition, you must have a valid subscription - either personal or through your university, or through the ESP - for adequate travel and health insurance coverage for the European Summer Program, covering you for medical expenses, travel, and repatriation.
- In regard to activities undertaken personally, you agree to release the ESP and the Université Catholique de Lille from any and all liability, from any loss, damage, injury, or expense that you may suffer or that you may cause to any third party.
- Any personal trip outside Lille must be declared via a travel form available at the ESP office.

***I acknowledge and agree to abide by these regulations as conditions for my participation with the European Summer Program 2019.***

**Name:**

**Phone number:**

**Signature:**